

June 27, 2007

Hi All,

As the new President of the Home Owners Association Board I wanted to clearly state our goals for Willoughby Townes:

To become a great community to live in,

Each home to appreciate in value.

I hope that these are shared goals with all of you. Our efforts for the term that we are the HOA Board will all be in support of these simple goals.

The newly elected HOA board wants to stay out of the business of enforcement, and we hope that an "Honor Code" will be adopted by all owners and tenants. That said, we do need to have rules, and if rules are broken we do need to enforce them.

Some housekeeping issues with regard to parking permits:

Please note that your current parking permits expire on June 30. You receive your new parking permit with payment of your \$200 HOA dues (which are due no later than July 1 – you can pay early to receive your permit before your old one expires). If you do not display a valid parking permit, your car will be towed.

Counterfeit (Fake) Parking Permits

It has come to our attention that at least one unit has reproduced the parking permits. This is fraud, and there is no excuse for such an action. If you display a parking permit that is a fake, we have instructed Colliers to tow your car. A fake permit is not a parking permit. Remember, only one permit is issued per house, and it is pretty easy to spot when there is more than one permit for a given house.

All cars must hang the parking permit or clearly display it through the windshield on the dashboard. If your parking permit is not clearly displayed, your car may be towed. As a reminder, parking permits are required for all unreserved parking spaces.

Some suggestions to make the permits work for you:

If you don't know which of your two cars is going to require a parking permit follow these steps:

Before you leave, remove the parking permit and hang it on the inside of your house door.

The person who arrives at the house first that needs the parking permit for a non-designated space can simply park, go to his/her house, collect the permit and display it in his/her car.

Units with garages and two cars please park one car in your garage (and try to make use of your driveway if possible). There is enough parking for two cars per unit, if all units utilize their garage and driveway parking. It would be nice if no one with only 2 cars for their unit has to park on Harris Street.

We will be in touch over the summer to let you know other initiatives we feel will support our goals for Willoughby Townes (yes that includes a BBQ).

Regards,

Tony